

APPENDIX B

OIL SPILL CONTINGENCY PLAN

PALOS VERDES REEF RESTORATION PROJECT

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1.0 INTRODUCTION

At the initiation of each project or project phase, a spill management review will be conducted by the vessels captain who is in all cases the responsible authority. It should be pointed out that any oil spill in United States (U.S.) marine waters shall be reported immediately (on the same day). Reporting information is stated in Section 7.0.

2.0 OPERATIONAL SPILLS

Operational spills might involve one or more of the following substances carried on board the vessel: (i) diesel fuel; (ii) lube oil; (iii) hydraulic oil; or (iv) waste oil.

(i) Diesel fuel:

A spill kit shall be available for use in the event of a spill. If the fuel is spilled on the deck, it shall be immediately removed, bagged and disposed of at an appropriate hazardous waste reception facility. In the event of spillage in the water, the vessel foreman shall notify the Coast Guard and port facility.

(ii) Lube oil:

A spill kit shall be available for use in the event of a spill. If the oil is spilled on deck or in the machinery space, it shall be immediately removed, bagged and disposed of at an appropriate hazardous waste reception facility. In the event of spillage in the water, the vessel foreman shall notify the Coast Guard and port facility.

(iii) Hydraulic oil:

A spill kit shall be available for use in the event of a spill. If the oil is spilled on deck or in the machinery space, it shall be immediately removed, bagged and disposed of at an appropriate hazardous waste reception facility. In the event of spillage in the water, the vessel foreman shall notify the Coast Guard and port facility.

(iv) Pipe leakage:

The vessel foreman shall check the piping and rubber hose daily for leakage. Where leakage is found, it shall be repaired immediately. In the event of leakage, the vessel deck engineer shall secure valve(s) at the appropriate tank before repairing the leak. Spilled fuel on the vessel shall be immediately removed, bagged and disposed of at an appropriate hazardous waste reception facility. In the event of spillage in the water, the vessel foreman shall notify the Coast Guard and port facility.

3.0 SPILLS RESULTING FROM CASUALTIES AND VESSEL PROBLEMS

In the event of a casualty, the vessel foreman's first priority is to ensure the safety of the vessel's personnel and to initiate actions that may prevent escalation of the incident and marine pollution.

(i) Grounding:

The likelihood of grounding, although remote, could occur when the vessel is working near shore. Should an unforeseeable grounding event occur that causes a spill, the vessel foreman shall immediately report the accident to the Coast Guard and port facility. It is mandatory that the survey company immediately report the incident to the California Office of Emergency Services ("OES").

(ii) Fire or explosion:

If a fire or explosion occurs, the Coast Guard and port facility will be notified immediately by the vessel foreman. While awaiting a response from the USCG or local fireboat agencies, all crewmen shall report to the foreman for a head count. In the event that one or more crewmen are missing, the vessel foreman shall so notify the site safety officer and direct a search for the missing crew where practical. If one or more crewmen are injured, the foreman shall render first aid with the assistance of available crewmen. The foreman shall also notify the site safety officer of any injuries sustained as a result of the fire or explosion.

The crew will fight the fire with portable fire extinguishers if this can be done safely. The foreman shall determine if the fire or explosion warrants abandoning the vessel. If it is determined that the vessel is to be abandoned, the crew shall don life vests and safely enter the water or available life raft.

If there is a spill as a result of the fire or explosion, the vessel foreman shall immediately report the incident to the Coast Guard and port facility. It is mandatory that the survey company immediately report the incident to the OES.

(iii) Collision:

A collision is unlikely to cause a spill unless the vessel sinks or the fuel tank is "holed." If it is determined that the vessel is to be abandoned, the crew shall don life vests and safely enter the water or available life raft.

If the collision causes a spill from the fuel tank, the foreman shall immediately report the incident to the site safety officer, Coast Guard, and port facility. It is mandatory that the survey company immediately report the incident to the OES.

(iv) Vessel submerged/foundered:

If the vessel is submerged or foundered to the extent that it, or parts of it, is submerged, all measures shall be taken to evacuate all persons on board. Avoid contact with any spilled oil. Alert

other vessels/vessels and/or the nearest coastal state for assistance in rescuing lives and the vessel as far as possible.

4.0 PRIORITY ACTIONS TO ENSURE PERSONNEL AND VESSEL SAFETY

Safety of vessel personnel and the vessel are paramount. In the event that a crewman's injuries require outside emergency assistance, the site safety officer shall be contacted immediately and emergency personnel contacted. While awaiting emergency assistance, the survey company's vessel personnel will render first aid and/or CPR.

5.0 MITIGATING ACTIVITIES

If safety of both the vessel and the personnel has been addressed, the vessel foreman shall care for the following issues:

- Assessment of the situation and monitoring of all activities as documented evidence.
- Care for further protection of the personnel, use of protective gear, assessment of further risk to health and safety.
- Containment of the spilled material by absorption and safe disposal within leakproof containers of all used material onboard until proper delivery ashore, with due consideration to possible fire risk.
- Decontamination of personnel after finishing the cleanup process.

All personnel shall refer to the MSDS's on board for additional information.

6.0 MEASURES TO BE TAKEN IN THE EVENT OF CASUALTY

(i) Response to collision

The vessel foreman and crew shall ensure that the following actions are taken.

- When there is no immediate danger to their own vessel and crew, rescue crew of the other vessel.
- Investigate the damaged area of the vessel and the ingress of water and take emergency measures to prevent the damage from becoming worse.
- When ingress of water is found as a result of damage investigation, take necessary measures to prevent water from coming in, or pump out the water already taken in, according to the position and amount of water taken in. Such measures include the closing of water-tight doors, inserting wooden plugs, use of collision mats, cement box, strengthening of bulkhead, and use of water discharge pumps.
- When water penetration is severe even after countermeasures are taken and there is a danger of the vessel sinking, consider intended grounding on an appropriate shore.

(ii) Response to grounding

If the vessel runs aground, the vessel foreman and crew shall muster and the following steps should be taken immediately.

- (1) Eliminate all avoidable sources of ignition and ban all smoking on board.

Further actions:

- (1) Carry out a visual inspection of the vessel to determine the severity of the situation.
- (2) Take soundings around the vessel to determine the nature and gradient of the seabed.
- (3) Check difference in the tidal ranges at the grounding site.
- (4) Evaluate tidal current in the grounding area.

Having assessed the damage that the vessel has sustained, and taking into account the effects of hull stress and stability, the foreman should decide whether any action can be taken to avoid further spillage, such as:

- (1) Transfer of cargo and bunkers internally. If the damage is limited—for example, to one or two tanks—consideration should be given to transfer of liquid from damaged to intact tanks.
- (2) Review existing and forecasted weather conditions to see if they will adversely affect the vessel.
- (3) Evaluate the possibility of transferring cargo to barges or other vessels, and request such assistance accordingly.
- (4) Trim or lighten the vessel sufficiently to avoid damage to intact tanks, thereby avoiding additional pollution from spillage of oil or noxious liquid substance.

The foreman should obtain information about the situation, including the following.

- (1) Tides and currents
- (2) Weather, including wind, state of sea and swell.
- (3) Any weather forecast changes.
- (4) Nature of the bottom.
- (5) Depth of water around the vessel, the calculated buoyancy needed to refloat, draught, and trim after refloating.
- (6) Condition of the vessel, including stresses on the hull.

Strict safety precautions should be taken before entering any empty space, in order to avoid any risks from toxic fumes or oxygen deficiency.

Soundings should be taken around the vessel to determine the extent of the grounding/stranding as accurately as possible. If the sea is too rough for accurate sounding, it may be possible to measure the distance from the seabed to the main deck. By marking this on a longitudinal section from the general arrangement drawings, the extent of grounding can be determined.

If the vessel is structurally intact, an immediate attempt may be made to refloat her with or without assistance. In deciding whether to make an immediate attempt to refloat, the foreman should consider the use of the tugs and ground tackle as well as the possible damage that might be caused to the vessel.

Immediate refloating may be the best course to adopt even if the vessel has sustained bottom damage. However, if there are signs of excessive hogging, sagging or of undulations in the sides of the hull, more careful consideration is required before attempting to refloat the vessel. In these circumstances, lightening of the vessel may reduce the risk of further damage and pollution.

(iii) Response to submerged/foundered

The vessel foreman and crew shall muster and ensure that the following actions are taken immediately.

- If the vessel is wrecked to the extent that it or parts of it are submerged, take all measures to evacuate all persons on board.
- Avoid contact with any spilled oil.
- Alert other vessels and/or the nearest coastal state for assistance in rescuing lives.
- All openings in hull and superstructures are to be checked for watertight integrity. Ensure that all water doors, sewage and other relevant damage control valves are closed.
- Fill bottom tanks with ballast low side first.
- Should the situation appear to be deteriorating, urgency or distress messages should be dispatched as appropriate.

7.0 REPORTING AN OIL SPILL TO STATE AND FEDERAL AGENCIES

Any oil spill in U.S. marine waters shall be reported immediately (on the same day) to the state and federal phone numbers below:

West Coast Oil Spill hot-line	800-OILS-911, <i>or</i>
Department of Fish and Game CalTIP	888-CFG-CALTip
(Californians Turn In Poachers & Polluters)	(888-334-2258). <i>and</i>
U.S. Coast Guard National Response Center	800-424-8802
California Office of Emergency Services (OES)	800-OILS-911 or 800-852-7550.

During the phone call, the following information will be given over the phone.

- a. Name and telephone number of caller.
- b. Where did you see the spill?
- c. What do you think was spilled (oil, gas, diesel, etc.)?
- d. Can you estimate the size of the spill?
- e. The date & time you saw this spill? (PLEASE report on the same day).
- f. Did you see any oiled or threatened wildlife?
- g. Do you have any information or thoughts about who spilled the material?

h. What, if any, activity did you observe at the spill site?

After taking the necessary actions, the spill will be reported in writing to the Governor's Office of Emergency Services on their forms.

8.0 DIVER CHECKLIST

Prerequisites:

1. Copy of dive manual shall be at work site.
2. Site safety has reviewed work plan.
3. A written pre-job brief has been approved by the manager or designee.
4. All prerequisites required in the dive manual have been met.
5. Verify that a rescue plan is in place.
6. All procedures, drawings, and work documents are available.
7. All video and communication equipment is operable.
8. All diver qualifications are active.
9. Any known hazards have been identified.
10. Verify that all hazard barriers are in place.
11. Verify that waves and tidal conditions will not impact diving operations.
12. A diving supervisor shall be present at all times while the diver is in the water.

Diver Equipment Checkout:

1. Ensure that there are two sources of breathing air available.
2. Ensure that air compressor fuel tank and oil levels are full prior to diving.
3. Ensure that breathing air compressors are not located in an area where the induction of harmful gases is possible.
4. Ensure that the Dive Supervisor inspects the diver's equipment per their daily equipment checklist.
5. Ensure that diver communication equipment checkout is performed.

Placing a Diver in the Water:

1. Notify the control room prior to commencing dive activities. Also:
 - a. Verify method of communication to be used with the control room.
 - b. Notify control room at conclusion of daily dive activities.
2. Verify that standby divers are in the immediate area and in a state of preparedness to enter the water within two minutes.
3. If SCUBA equipment is used, two divers shall be in the water.
4. Remove the diver from the water if any operational changes are encountered.