

**DUE DECEMBER 31**

Pursuant to Public  
Resources Code § 6306

# Granted Public Trust Lands Standardized Reporting Form



**Fiscal/Calendar Year:** 2016/17

**Grantee Name:** City of Martinez  
**Contact Person:** Anne Cardwell, Assistant City Manager  
**Contact Phone:** (925) 372-5577  
**Mailing Address:** 525 Henrietta Street  
Martinez, CA 94553

## 1. Funds

a. Is a separate fund maintained for trust assets, liabilities, revenues and expenditures?

YES  NO

If "No", under what fund are they accounted for? If "Yes," please list the name(s) of the fund(s)

b. Are separate financial statements prepared for the trust?

YES  NO

If "No," in which financial statements are they included? (Name of the document(s) and the applicable page number(s)) If "Yes," describe the organization of the separate financial statement.

City of Martinez, Marina Services Enterprise Fund

## 2. Revenue

a. What was the gross revenue received or generated from trust land or trust assets during the past fiscal year? \$206,157

b. Please list all sources of revenue and the amount of revenue generated from each source (e.g. permits, rentals, percentage of lease) Rent and Lease Revenue - \$151,046; Tax Revenue - \$16,266; Other Revenue - \$38,845

## 3. Expenses

a. What was the total expenditure of funds received or generated from trust land or assets during the past fiscal year? \$302,178

b. What expenses were allocated or charged directly to the trust? Please list the source of the expenditure and the amount expended. Administration - \$27,899; Maintenance and Repair - \$274,279

c. Have there been any capital improvements over \$250,000 within the current fiscal year? Are any capital improvements over \$250,000 expected in the next fiscal year?

No

d. Describe any other disposition of trust funds or assets or any other disposition of the trust lands or trust assets themselves. Include any internal funds that were transferred to other grantees, to the management of another entity or under the management of another political subdivision of the grantee per an agreement, settlement, or Memorandum of Understanding.

Not Applicable

## 4. Beginning and Ending Balance

Please list the beginning and ending balances for the tidelands trust fund(s) for this past fiscal year.

Not Applicable

**For all questions, please give the page number where the information can be found in your accompanying financial document. Please use additional pages as necessary.**

**CITY OF MARTINEZ**  
**GRANTED PUBLIC TRUST LANDS**

Marina Public Trust Lands Schedule FY 2017 - Dec 18, 2017 Revision.xlsx  
Granted Public Trust Lands

REVENUE

Rents and Leases

Revenue from SB 1424 public trust lands

Almar Management, Inc.	\$ 71,901.00
Eagle Marine	\$ 55,674.00
Martinez Yacht Club	\$ 9,226.00

Revenue from other public trust lands

Southern Pacific Transportation	\$ 8,364.00
Rooster Productions, LLC	\$ 5,881.00

Total Rent and Lease Revenue \$ 151,046.00

Other Revenue \$ 55,111.00

TOTAL REVENUE \$ 206,157.00

EXPENDITURES

Administration	\$ 27,899.00
Maintenance and Repair	<u>\$ 274,279.00</u>

TOTAL EXPENDITURES \$ 302,178.00



January 26, 2018

Ms. Sheri Pemberton  
Chief, External Affairs/Legislative Liaison  
California State Lands Commission  
100 Howe Avenue, Suite 100 South  
Sacramento, CA 95825-8202

**RE: Request for relief from obligation to transmit gross revenue from Martinez Marina**

Dear Ms. Pemberton:

On January 8, 2018, we received notification from Michaela Moser, Associate Governmental Program Analyst within the External Affairs Division of the State Lands Commission, on January 8, 2018, that the State Lands Commission had not received the City's request for relief of its obligation to transmit 20% of the Martinez Marina's gross revenues. We apologize for the oversight, and would like to request relief from the obligation as allowed in SB 1424, as authorized under Section 7(d)(2), which cites the purpose of the relief "is to enable the City to improve the deteriorated conditions at the marina, such as conducting necessary dredging to restore depth for launching, berthing, and safe navigation."

The City recently completed a dredge of the Martinez Marina. Significant resources in the amount of \$184,337.90 were allocated in FY 2016/17 to design the dredge plan. Additionally, the City spent \$9,893.72 on electrical repair and replacement expenses along E Dock. The following table illustrates the 2016-17 expenditures related to infrastructure at the Marina:

<b>FY 2017/18 Project</b>	<b>Amount Spent</b>
Dredge Plan	\$184,337.90
Electrical Repairs/Replacement	\$ 9,893.72
<b>Total</b>	<b>\$194,231.62</b>

We have attached Resolution No. 014-17 to show the City Council funding appropriations in support of this significant dredging effort. The City also appropriated \$28K in FY 2016/17 for a Breakwater and Docks Assessment with AnchorQEA, the environmental planning firm we have engaged over the past 10 years to help us navigate all preparatory and regulatory processes associated with dredging our Marina.

The City is also continuing to pursue discussions with a private company interested in dredging the harbor and slips within the Marina in exchange for the extracted sediment material and the opportunity to process, dry and transport the material on site in our ponds. Obviously, this proposal is ambitious and would require coordination of numerous agencies, but it is one worth exploring and could provide a significant benefit to the long-term operation of the Marina if it comes to fruition. These discussions are being held in conjunction



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January 17, 2018

with Almar, our contracted Marina operator, East Bay Regional Parks District, and AnchorQEA to ensure all options are explored.

Given the aforementioned actions the City of Martinez has taken to address its dredging challenges, we respectfully request relief for Fiscal Year 2016-17 from the obligation to transmit a portion of the gross revenue generated by the land grant as authorized under Section 7(d)(2) of SB 1424. The retained revenue generated from the granted lands will be placed into the Marina Service Enterprise Fund and used toward plans to address the Marina's dredging and infrastructure needs.

The City appreciates your consideration of this matter. Please contact Michael Chandler, Deputy Director of Administrative Services, at (925) 372-3517, if you have any further questions or require additional information. Thank you again for your continued partnership in the Martinez Marina.

Sincerely,

Brad Kilger  
City Manager

Attachments

Resolution No. 014-17

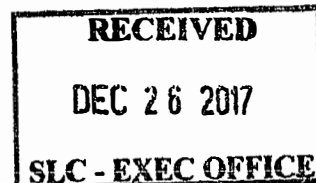


# City of Martinez

525 Henrietta Street, Martinez, CA 94553-2394

December 20, 2017

Ms. Sheri Pemberton  
Chief, External Affairs/Legislative Liaison  
California State Lands Commission  
100 Howe Avenue, Suite 100 South  
Sacramento, CA 95825-8202



Re: Revised Granted Public Trust Lands Standardized Reporting Form

Dear Ms. Pemberton:

Attached please find a revised Granted Public Trust Lands Standardized Reporting Form for the City of Martinez for the fiscal year ended June 30, 2017. This report will replace the document which was submitted to you on December 5, 2017. This report has been updated to reflect all revenue generated and expenditures incurred within the public trust land area. I have also enclosed the audited financial statements for the City of Martinez Marina Services Enterprise Fund for the Fiscal Year ended June 30, 2017.

Should you have questions regarding any of the information provided, please contact Bill Zenoni at (916) 521-7367.

Sincerely,

Brad Kiger  
City Manager

Attachments:

Granted Public Trust Lands Standardized Reporting Form  
City of Martinez Marina Services Enterprise Fund Audited Financial Statements