

DUE DECEMBER 31

Pursuant to Public
Resources Code § 6306

Granted Public Trust Lands Standardized Reporting Form



Fiscal/Calendar Year: FY 15-16

Grantee Name: San Mateo County Harbor District
Contact Person: Glenn Lazof and Yvonne Quiglar
Contact Phone: 650.583.4400
Mailing Address: P. O. Box 1449
504 Avenue Alhambra, 2nd Floor
El Granada CA 94018

1. Funds

a. Is a separate fund maintained for trust assets, liabilities, revenues and expenditures?

YES NO

If "No", under what fund are they accounted for? If "Yes," please list the name(s) of the fund(s)

b. Are separate financial statements prepared for the trust?

YES NO

If "No," in which financial statements are they included? (Name of the document(s) and the applicable page number(s)) If "Yes," describe the organization of the separate financial statement.

They are included in the district financial statements - Pillar Point (attached pages 1 & 2)

2. Revenue

a. What was the gross revenue received or generated from trust land or trust assets during the past fiscal year? \$2,771,028

b. Please list all sources of revenue and the amount of revenue generated from each source (e.g. permits, rentals, percentage of lease) Berth/Slip Fees \$1,683,293; Leases CAP \$443,070; Live Board \$139,766; RV Lot & Launch Fees \$164,170; Events \$33,730; Misc. Enterprise \$49,011; Misc. Income \$171,982, SAVE Grant \$86,006

3. Expenses

a. What was the total expenditure of funds received or generated from trust land or assets during the past fiscal year? \$3,533,694

b. What expenses were allocated or charged directly to the trust? Please list the source of the expenditure and the amount expended. Salaries & Benefits \$1,870,426.14; Operating Exp \$1,663,268

c. Have there been any capital improvements over \$250,000 within the current fiscal year? Are any capital improvements over \$250,000 expected in the next fiscal year?

Yes. Dock Repairs, North HMB Shoreline Improvement for current year; Pier Deck and Romeo Pier Demolition for next fiscal year.

d. Describe any other disposition of trust funds or assets or any other disposition of the trust lands or trust assets themselves. Include any internal funds that were transferred to other grantees, to the management of another entity or under the management of another political subdivision of the grantee per an agreement, settlement, or Memorandum of Understanding.

None.

4. Beginning and Ending Balance

Please list the beginning and ending balances for the tidelands trust fund(s) for this past fiscal year.

Beginning Balance \$43,945,266 Ending Balance \$43,182,600

For all questions, please give the page number where the information can be found in your accompanying financial document. Please use additional pages as necessary.

**San Mateo County Harbor District
Statement of Revenues & Expenses
Pillar Point Harbor
For Fiscal Year Ended, June 30, 2016**

Operating Revenues:

Berth Rent Promotion	(14,835.22)
Berth Rental	1,578,689.65
Live Aboard	139,766.32
Transient Fees	87,182.46
Lien Fee	1,404.00
Launching Fees	87,764.71
Event Permits & Fees	21,030.00
Event Application	12,700.00
Boat Wash	6,868.25
Hoist Fees	2,030.00
Base Rent	438,669.57
District RV Lot C	76,405.65
Key Fee	730.00
Laundry Revenue	7,519.55
Crab Pot Storage Fee	0.00
Mooring Fees	32,256.47
Patrol Boat / Emergency Svcs	5,850.00
Late Fees	7,769.30
Commercial Activity Permit Fee	4,400.00
Miscellaneous Revenue - Enterp	9,963.17
Miscellaneous Income	171,982.03
Waiting List Fees	1,175.00
Parking Fines	5,701.00
SAVE Grant	86,005.80
Total Operating Revenues:	\$ 2,771,027.71

Expenditures:

Salaries and Wages	760,241.97
SHIFT DIFF	2,036.00
Overtime	5,336.44
Extended Illness Bank	25,188.75
PTO	120,888.45
COMP TIME	34,829.98
Bereavement	3,723.35
Holiday Pay	38,246.08
Administrative Leave Expense	0.00
Retirement-EE Portion	55,785.65
Retirement-ER Portion	190,528.72
Social Security Insurance	1,546.98
Medicare Tax	12,591.38
Unemployment Insurance	(412.00)
Health Insurance	236,334.12
Medical Opt Out	10,992.50
Health Ins.-Retirees	47,049.00
Term Benefit Accrual	233,318.00
Life Insurance	11,096.10
Life Insurance-Retirees	1,736.14
Long-Term Disability Insurance	7,204.36
Workers Compensation Ins.	69,174.23
Employee Assistance Program	1,239.94
Auto Allowance	1,750.00
Advertising & Promotion	5,742.24
Special Events	885.01
Auto Mileage	815.75

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Pillar Point Harbor
For Fiscal Year Ended, June 30, 2016**

Bad Debts	48,948.26
Telephone	29,133.89
Postage	4,640.65
WiFi Expense	5,811.16
Travel	960.06
Conf/Mtg/Seminar/Prof Develop	701.30
Training	1,945.00
Memberships & Subscriptions	0.00
Personnel Administration	298.99
Recruiting Expense	1,109.51
Insurance Premiums	115,460.50
Land Vehicles-Fuel	4,104.13
Patrol Boat - Fuel	3,154.26
Office Supplies	3,661.02
Operating Supplies	36,626.79
Oil Clean-Up Supplies	5,836.36
Uniform Related Expenses	8,961.20
Safety Equipment	2,618.22
Contractual Service-Outside	0.00
Contractual Services - IT	17,155.52
Administrative Services	66,888.66
Legal Fees	42,253.85
Permits/License Fees	2,642.81
Miscellaneous Expenses	2,315.80
Bank Service Charges	2,085.06
Collection Services	3,055.70
Credit Card Fees	23,895.93
Payroll Processing Fee	6,598.58
Equipment Rent	7,216.33
Removal of Hazardous Materials	2,530.83
Repairs & Maintenance-Equip.	12,053.27
Repairs & Maintenance-Property	36,377.72
Vessel Destruction	24,104.00
Repairs & Maintenance - Boat	26,689.99
Garbage Collectns	162,976.18
Launch Ramp Fish Disposal	3,831.65
Electric Charges	144,712.60
Electric Reimbursement	(77,576.02)
Water Charges	59,665.28
Water Reimbursement	(15,140.39)
Handling Fees for Citations	(0.00)
Sewer Fees	39,106.52
Interest Expense-Cal Boating	104,996.85
Office Furniture & Fixtures	2,261.96
Tools and Equipment	2,966.24
Dock Repairs/Equipment	257,374.83
Signs - Interpretive	211.79
Signs-Facility	513.62
Romeo Pier Study/Renovation	51,013.13
North HMB Shoreline Improvmt	369,075.48
Total Expenditures:	\$ 3,533,694.21
Operating Income (Loss)	\$ (762,666.50)