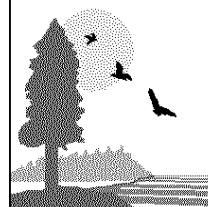


**DUE DECEMBER 31**

Pursuant to Public  
Resources Code § 6306

# Granted Public Trust Lands Standardized Reporting Form



**Fiscal/Calendar Year:** Fiscal year ending 6/30/16

**Grantee Name:** City of San Rafael  
**Contact Person:** Van Bach  
**Contact Phone:** (415)458-5001  
**Mailing Address:** 1400 5th Avenue  
San Rafael, CA 94901  
Attn: Finance Department Room 204

## 1. Funds

- a. Is a separate fund maintained for trust assets, liabilities, revenues and expenditures?

YES  NO

If "No", under what fund are they accounted for? If "Yes," please list the name(s) of the fund(s)

- b. Are separate financial statements prepared for the trust?

YES  NO

If "No," in which financial statements are they included? (Name of the document(s) and the applicable page number(s)) If "Yes," describe the organization of the separate financial statement.

The State Lands Fund 217. Our CAFR report under 'Development Services', which is combined with another fund (207 Development Services). Page 107 & 121.

## 2. Revenue

- a. What was the gross revenue received or generated from trust land or trust assets during the past fiscal year? \$33,611.20

- b. Please list all sources of revenue and the amount of revenue generated from each source (e.g. permits, rentals, percentage of lease)

Interest Income: \$2,698.05

Rentals Income: \$30,913.15

## 3. Expenses

- a. What was the total expenditure of funds received or generated from trust land or assets during the past fiscal year? \$34,524.00

- b. What expenses were allocated or charged directly to the trust? Please list the source of the expenditure and the amount expended. Please see attached Expenditure Detail Report. All expenditure are for contractual services for outside appraisal, attorney fees and consultants for the purchase of 750 Grand Ave. Bridge.

- c. Have there been any capital improvements over \$250,000 within the current fiscal year? Are any capital improvements over \$250,000 expected in the next fiscal year?

None

- d. Describe any other disposition of trust funds or assets or any other disposition of the trust lands or trust assets themselves. Include any internal funds that were transferred to other grantees, to the management of another entity or under the management of another political subdivision of the grantee per an agreement, settlement, or Memorandum of Understanding.

None

## 4. Beginning and Ending Balance

Please list the beginning and ending balances for the tidelands trust fund(s) for this past fiscal year.

7/1/15 \$509,006.35

6/30/16 \$508,093.55

**For all questions, please give the page number where the information can be found in your accompanying financial document. Please use additional pages as necessary.**

**Revenue Status Report**  
 Fund 217-State Lands  
 CITY OF SAN RAFAEL  
 7/1/2015 through 6/30/2016

<u>Account Number</u>	<u>Adjusted Estimate</u>	<u>Revenues</u>	<u>Year-to-date Revenues</u>	<u>Balance</u>	<u>Prct Rcvd</u>
207 Development Services Fund					
207-16-28195-4401 Investment Earnings	800.00	2,794.60	2,794.60	-1,994.60	349.33
207-44-88090-6604 Sale of Maps/Publications	4,000.00	0.00	0.00	4,000.00	0.00
<b>Total Development Services Fund</b>	<b>4,800.00</b>	<b>2,794.60</b>	<b>2,794.60</b>	<b>2,005.40</b>	<b>58.22</b>
217 State Lands					
217-12-21001-4401 Investment Earnings	800.00	2,698.05	2,698.05	-1,898.05	337.26
217-12-21001-4402 Rents, Royalties Income	30,000.00	30,913.15	30,913.15	-913.15	103.04
217-16-28001-6306 Affordable Housing In Lieu-Non Res(City)	800.00	0.00	0.00	800.00	0.00
<b>Total State Lands</b>	<b>31,600.00</b>	<b>33,611.20</b>	<b>33,611.20</b>	<b>-2,011.20</b>	<b>106.36</b>
<b>Grand Total</b>	<b>36,400.00</b>	<b>36,405.80</b>	<b>36,405.80</b>	<b>-5.80</b>	<b>100.02</b>

## Expenditure Detail Report

CITY OF SAN RAFAEL  
 07/01/2015 through 06/30/2016

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
9000 Non-Personnel Services						
9200 Services						
217-12-21001-9270 Contractual Services	117,000.00	0.00	0.00	0.00	117,000.00	0.00
8/11/2015 ap_invoice IN 29003		2,300.00				
Line Description: Payment for services on grand						
Vendor: 31870 KATHY WOOD & ASSOCIATES						
Document Description : GRAND AVE. BRIDGE PROJECT						
Check # 312452						
8/31/2015 ap_invoice IN 1508025		5,000.00				
Line Description: Payment for appraisal services						
Vendor: 07371 TATTERSALL, DAVID						
Document Description : GRAND AVE BRIDGE PROJECT						
Check # 312868						
9/10/2015 ap_invoice IN 29004		230.00				
Line Description: Payment for services for Augus						
Vendor: 31870 KATHY WOOD & ASSOCIATES						
Document Description : GRAND AVE BRIDGE PROJECT						
Check # 313025						
9/15/2015 ap_invoice IN 192313		1,858.50				
Line Description: Burke Williams & Sorensen Inv.						
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP						
Document Description : INV #192313 FILE NO. 06095-00						
Check # 312948						
10/22/2015 ap_invoice IN 29005		718.75				
Line Description: Payment for relocation assista						
Vendor: 31870 KATHY WOOD & ASSOCIATES						
Document Description : GRAND AVE BRIDGE PROJECT						
Check # 313902						
10/30/2015 ap_invoice IN 193369		767.00				
Line Description: Burke Williams & Sorensen Inv.						
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP						
Document Description : INV #193369 RE MARIN AUTO G						
Check # 313806						
10/30/2015 ap_invoice IN 15126		3,500.00				
Line Description: Phase 1, Grand Ave. Bridge pro						
Vendor: 32146 GEOLOGICA INC						
Document Description : SAN RAFAEL_001						
Check # 313871						
11/13/2015 ap_invoice IN 29006		833.75				
Line Description: Payment for services for Octob						
Vendor: 31870 KATHY WOOD & ASSOCIATES						
Document Description : GRAND AVE BRIDGE PROJECT						
Check # 314180						
11/18/2015 ap_invoice IN 193888		472.00				
Line Description: Burke Williams & Sorensen Invo						
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP						
Document Description : INVOICE #193888 FILE NO. 060						
Check # 314069						
12/7/2015 ap_invoice IN 195245		2,773.00				
Line Description: Burke Williams & Sorensen Invo						
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP						
Document Description : INVOICE 195245 FILE NO. 0609						
Check # 314378						
12/14/2015 ap_invoice IN 29007		718.75				
Line Description: Payment for services for Novem						
Vendor: 31870 KATHY WOOD & ASSOCIATES						
Document Description : GRAND AVE BRIDGE PROJECT						
Check # 314480						

**Expenditure Detail Report**

CITY OF SAN RAFAEL  
 07/01/2015 through 06/30/2016

<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
217-12-21001-9270 Contractual Services	(Continued)					
1/4/2016 ap_invoice IN 195540		3,365.50				
Line Description: Burke Williams & Sorensen Invo			Document Description : INVOICE # 195540 FILE NO. 060			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 314659			
2/11/2016 ap_invoice IN 197274		147.50				
Line Description: Burke Williams & Sorensen Invo			Document Description : INVOICE #197274 FILE #06095-			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 315616			
3/14/2016 ap_invoice IN 198234		4,508.00				
Line Description: Burke Williams & Sorensen Invo			Document Description : INVOICE 198234 FILE NO. 0609			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 316141			
3/14/2016 ap_invoice IN 198661		1,150.50				
Line Description: Burke Williams & Sorensen Invo			Document Description : INVOICE 198661 FILE NO. 0609			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 316141			
3/15/2016 ap_invoice IN 29008		546.25				
Line Description: Payment for relocation assista			Document Description : GRAND AVE. BRIDGE PROJECT			
Vendor: 31870 KATHY WOOD & ASSOCIATES			Check # 316238			
5/12/2016 ap_invoice IN 200406		206.50				
Line Description: Burke Williams & Sorensen Invo			Document Description : INVOICE #200406 FILE #06095-			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 317258			
5/31/2016 ap_invoice IN 201279		2,360.00				
Line Description: Burke Williams & Sorensen Invo			Document Description : INVOICE #201279 FILE NO. 060			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 317509			
6/30/2016 ap_invoice IN 202168		1,032.50				
Line Description: Burke Williams & Sorensen Invo			Document Description : INVOICE #202168 FILE NO. 060			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 318138			
6/30/2016 ap_invoice IN 202806		2,035.50				
Line Description: Burke Williams & Sorensen Invo			Document Description : JUNE; 202806; FILE NO. 06095-			
Vendor: 30365 BURKE, WILLIAMS & SORENSEN,LLP			Check # 318457			
217-12-21001-9270 Contractual Services	117,000.00	34,524.00	34,524.00	0.00	82,476.00	29.51
<b>Total Services</b>	117,000.00	34,524.00	34,524.00	0.00	82,476.00	29.51
9700 Assets-Purchase/Cost						
217-12-21001-9701 Land	340,000.00	0.00	0.00	0.00	340,000.00	0.00
<b>Total Assets-Purchase/Cost</b>	340,000.00	0.00	0.00	0.00	340,000.00	0.00
<b>Total Non-Personnel Services</b>	457,000.00	34,524.00	34,524.00	0.00	422,476.00	7.55

### Expenditure Detail Report

CITY OF SAN RAFAEL  
07/01/2015 through 06/30/2016

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<u>Account Number</u>	<u>Adjusted Appropriation</u>	<u>Expenditures</u>	<u>Year-to-date Expenditures</u>	<u>Year-to-date Encumbrances</u>	<u>Balance</u>	<u>Prct Used</u>
Grand Total	457,000.00	34,524.00	34,524.00	0.00	422,476.00	7.55

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CITY OF SAN RAFAEL  
NONMAJOR GOVERNMENTAL FUNDS  
COMBINING BALANCE SHEETS  
FOR THE YEAR ENDED JUNE 30, 2016

	SPECIAL REVENUE FUNDS				
	Recreation Revolving	Baypoint Lagoons Assessment District	Household Hazmat Facility	Childcare	Loch Lomond Assessment District
<b>ASSETS</b>					
Cash and investments	\$429,342	\$217,730	\$221,563	\$1,159,769	\$690,827
Restricted cash and investments					
Receivables:					
Accounts	101,741		246,825		
Taxes		190			117
Grants				22,253	
Interest					
Loans					
Prepays				1,695	
	<u>\$531,083</u>	<u>\$217,920</u>	<u>\$468,388</u>	<u>\$1,183,717</u>	<u>\$690,944</u>
<b>Total Assets</b>	<b>\$531,083</b>	<b>\$217,920</b>	<b>\$468,388</b>	<b>\$1,183,717</b>	<b>\$690,944</b>
<b>LIABILITIES AND FUND BALANCES</b>					
<b>Liabilities:</b>					
Accounts payable	\$192,148		\$219,749	\$29,635	
Deposits payable					
Developer deposits payable					
Deferred revenue	312,556			238	
	<u>504,704</u>		<u>219,749</u>	<u>29,873</u>	
<b>Total Liabilities</b>	<b>504,704</b>		<b>219,749</b>	<b>29,873</b>	
<b>Fund Balances:</b>					
Nonspendable				1,695	
Restricted	26,379	\$217,920	248,639	1,152,149	\$690,944
Committed					
Assigned					
	<u>26,379</u>	<u>217,920</u>	<u>248,639</u>	<u>1,153,844</u>	<u>690,944</u>
<b>Total Fund Balances</b>	<b>26,379</b>	<b>217,920</b>	<b>248,639</b>	<b>1,153,844</b>	<b>690,944</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$531,083</b>	<b>\$217,920</b>	<b>\$468,388</b>	<b>\$1,183,717</b>	<b>\$690,944</b>

SPECIAL REVENUE FUNDS

Library	Library Assessment	Public Safety	Stormwater	Development Services	Grants	Parkland Dedication
\$636,081	\$698,422	\$138,572	\$1,482,892	\$1,006,378	\$365,892	\$554,743
	1,416	35,446		45,250	50,000	
	4,884				369,811	
<u>\$636,081</u>	<u>\$704,722</u>	<u>\$174,018</u>	<u>\$1,482,892</u>	<u>\$1,051,628</u>	<u>\$785,703</u>	<u>\$554,743</u>
\$193	\$463		\$521,733	\$3,926 44,925 1,500	\$40,834 130,565	\$63,020
<u>193</u>	<u>463</u>		<u>521,733</u>	<u>50,351</u>	<u>171,399</u>	<u>63,020</u>
635,888	4,884 699,375	\$174,018	961,159	1,001,277	614,304	491,723
<u>635,888</u>	<u>704,259</u>	<u>174,018</u>	<u>961,159</u>	<u>1,001,277</u>	<u>614,304</u>	<u>491,723</u>
<u>\$636,081</u>	<u>\$704,722</u>	<u>\$174,018</u>	<u>\$1,482,892</u>	<u>\$1,051,628</u>	<u>\$785,703</u>	<u>\$554,743</u>

(Continued)

CITY OF SAN RAFAEL  
 BUDGETED NONMAJOR GOVERNMENTAL FUNDS  
 COMBINING SCHEDULES OF REVENUES, EXPENDITURES,  
 AND CHANGES IN FUND BALANCES  
 BUDGET AND ACTUAL  
 FOR THE YEAR ENDED JUNE 30, 2016

SPECIAL REVENUE FUNDS						
	Library			Library Assessment		
	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
REVENUES						
Taxes and special assessments				\$885,000	\$864,158	(\$20,842)
Licenses and permits						
Fines and forfeitures						
Use of money and properties	\$2,100	\$3,338	\$1,238	850	1,826	976
Intergovernmental		1,000	1,000			
Charges for services		6,322	6,322			
Other revenue		8,752	8,752			
Total Revenues	<u>2,100</u>	<u>19,412</u>	<u>17,312</u>	<u>885,850</u>	<u>865,984</u>	<u>(19,866)</u>
EXPENDITURES						
Current:						
General government						
Public safety						
Public works and parks						
Culture and recreation	100,000	19,433	80,567	870,628	818,907	51,721
Capital outlay						
Capital improvement/special projects	30,000	1,125	28,875			
Total Expenditures	<u>130,000</u>	<u>20,558</u>	<u>109,442</u>	<u>870,628</u>	<u>818,907</u>	<u>51,721</u>
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	<u>(127,900)</u>	<u>(1,146)</u>	<u>126,754</u>	<u>15,222</u>	<u>47,077</u>	<u>31,855</u>
OTHER FINANCING SOURCES (USES)						
Transfers in						
Transfers out						
Total Other Financing Sources (Uses)						
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES AND USES OVER (UNDER) EXPENDITURES	<u><u>(\$127,900)</u></u>	<u><u>(1,146)</u></u>	<u><u>\$126,754</u></u>	<u><u>\$15,222</u></u>	<u><u>47,077</u></u>	<u><u>\$31,855</u></u>
FUND BALANCES, BEGINNING OF YEAR		<u>637,034</u>			<u>657,182</u>	
FUND BALANCES, END OF YEAR		<u><u>\$635,888</u></u>			<u><u>\$704,259</u></u>	



SPECIAL REVENUE FUNDS

Public Safety			Stormwater			Development Services		
Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)	Final Budget	Actual	Variance Positive (Negative)
			\$5,000		(\$5,000)			
\$100	\$202	\$102	2,700	\$8,717	6,017	\$31,600	\$36,406	\$4,806
70,000	86,334	16,334						
	2,105	2,105	841,800	847,293	5,493	4,800		(4,800)
75,000	82,839	7,839	5,000	4,847	(153)			
145,100	171,480	26,380	854,500	860,857	6,357	36,400	36,406	6
						117,000	34,524	82,476
261,834	258,295	3,539	719,956	823,489	(103,533)			
						340,000		340,000
			1,947,145	792,066	1,155,079			
261,834	258,295	3,539	2,667,101	1,615,555	1,051,546	457,000	34,524	422,476
(116,734)	(86,815)	29,919	(1,812,601)	(754,698)	1,057,903	(420,600)	1,882	422,482
90,000	90,000							
90,000	90,000							
(\$26,734)	3,185	\$29,919	(\$1,812,601)	(754,698)	\$1,057,903	(\$420,600)	1,882	\$422,482
	170,833			1,715,857			999,395	
	\$174,018			\$961,159			\$1,001,277	

(Continued)