

MINUTE ITEM  
This Calendar Item No. C53  
was approved as Minute Item  
No. 53 by the State Lands  
Commission by a vote of 3  
to 0 at its 4-9-02  
meeting.

CALENDAR ITEM  
**C53**

A Statewide

04/09/02

C2002-001, C2002-002, C2002-003,  
C2002-004, C2002-005, C2002-006

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D. Brown, A. Cueva

**REQUESTS AUTHORITY FOR EXECUTIVE OFFICER TO SOLICIT  
BIDS, AWARD AND EXECUTE AGREEMENTS FOR BUDGET FISCAL  
YEAR 2002-2003**

**PARTY:**

California State Lands Commission  
100 Howe Avenue, Suite-100 South  
Sacramento, CA 95825-8202

**PROPOSED ACTIVITY**

The Executive Officer requests authority to solicit bids, award and execute agreements for 2002-2003 for the following service contracts:

1. Department of Justice Contract No.C2002-001

Interagency Agreement with the Department of Justice to provide the Commission legal consultative and investigative services to protect the State's interest within Long Beach tidelands under Chapter 29, Statutes of 1956 1<sup>st</sup> E.S., Chapter 138 Statutes of 1964 1<sup>st</sup> E.S., and the Alamitos Bay litigation.

2. County Assessor's Records Contract No. C2002-002

Solicit for a Contractor to will provide on-line access through an Internet connection to a real property search database of current county tax assessor's plat maps and ownership records for all 58 counties of California. The Commission has jurisdiction and management over the State's navigable and tidal waterways as well as certain lands granted to the State of California by the federal government under various Act of Congress. Public and private entities may apply to the Commission for leases or permits on State lands for a variety of purposes. Land Management Division routinely conducts title research, boundary determination, appraisals, and leasing as part of the management of lands under its jurisdiction.

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3. Teale Data Center Contract No. C2002-003

Interagency agreement with Teale Data Center to provide the Commission telecommunications, internet access, local area network and system development services, equipment, software and support.

4. Board of Equalization Contract No. C2002-004

Interagency agreement with the Board of Equalization (BOE) to provide the staff services for the collection of fee specified in Ballast Water Management Act, Chapter 849, Statutes of 1999. The Act specifies certain fee collection duties be performed by the BOE. The funding for these activities has been placed in the Commission's budget by the Department of Finance. An Interagency Agreement will be required between the agencies for this purpose.

5. Lobel, Novins, and Lamont Contract No. C2002-005

Agreement with the Lobel, Novins and Lamont to provide legal representation in Washington D. C. before Congress and the administration concerning federal oil and gas and public land matters. The Commission requires assistance with issues before agencies of the federal government, including the Department of the Interior, Bureau of Land Management, Minerals Management Service and the Department of Energy. The proposed contract services are neither efficient nor effective for the Attorney General to perform.

6. Reproduction Services Contract No. C2002-006

Solicit Contractor to provide specialty reproduction services such as photographics reproduction of maps, drawings; lamination and grommets; scanning; 35 mm slide production from disk; large plotting from disk; ozalid reproduction; color copying; writing CDs; electronic file conversion; and electronic file copying. The services requested are highly specialized and not economically feasible for CSLC staff to perform.

Necessary bids shall be conducted consistent with procedures as specified in the State Administrative Manual and Public Contract Code. All bids proposals and evaluation sheets will be available for public inspection at the Commission's Sacramento office in accordance with Public Contract Code requirements.

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Interagency Agreements shall be consistent with procedures as specified in the State Administrative Manual and State Contract Manual.

**STATUTORY AND OTHER REFERENCES:**

- A. Public Resources Code Section 6106 (Delegation to execute written instruments)
- B. Public Contract Code Section 10335 et seq. (Consulting Services Contracts)
- C. State Administrative Manual Section 1200
- D. State Contracting Manual (rev 9/01)
- E. Public Resources Code section 71215 (c) (BOE for Ballast Water Fee Collection)

**RECOMMENDED ACTION:**

IT IS RECOMMENDED THAT THE COMMISSION FIND:

1. FIND THAT THE ACTIVITY IS NOT SUBJECT TO THE REQUIREMENTS OF THE CEQA PURSUANT TO TITLE 14, CALIFORNIA CODE OF REGULATIONS, SECTION 15060(c)(3) BECAUSE THE ACTIVITY IS NOT A PROJECT AS DEFINED BY PUBLIC RESOURCES CODE SECTION 21065 AND TITLE 14, CALIFORNIA CODE OF REGULATIONS, SECTION 15378.
2. AUTHORIZE THE EXECUTIVE OFFICER OR HIS DESIGNEE TO SOLICIT BIDS AND PROPOSALS, AWARD AND EXECUTE CONTRACTS WITH THE QUALIFIED BIDDERS IN ACCORDANCE WITH COMPETITIVE BIDDING REQUIREMENTS OF THE PUBLIC CONTRACTS CODE AND CURRENT STATE POLICIES AND PROCEDURES.
3. AUTHORIZE THE EXECUTIVE OFFICER OR DESIGNEE TO EXECUTE INTERAGENCY AGREEMENTS IN ACCORDANCE WITH CURRENT STATE POLICIES AND PROCEDURES.
4. AUTHORIZE THE EXECUTIVE OFFICER OR DESIGNEE TO ENTER INTO AN AGREEMENT WITH THE LOBEL, NOVINS AND LAMONT FOR LEGAL SERVICES IN ACCORDANCE WITH CURRENT STATE POLICIES AND PROCEDURES.