

California State Lands Commission
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REQUEST FOR PREQUALIFICATIONS

November 14, 2006

Bid Log Number 2006-11

Title: Pre-qualifications for Environmental Services Consultants

NOTICE TO PROSPECTIVE ENVIRONMENTAL CONSULTING CONTRACTORS

The California State Lands Commission (CSLC) is implementing a qualifications-based system for selecting contractors for environmental consulting services. This process is required for such contracted services pursuant to Government Code Section 4526. This announcement is a solicitation for Statements of Qualifications (SOQ) from prospective environmental consultants for the purpose of establishing a list of pre-qualified contractors.

Environmental consulting services required by the Commission may include preparation of Environmental Impact Reports (EIR) or Negative Declarations (ND), design and monitoring of environmental mitigation measures, and preparation of related environmental analysis and documentation regarding proposed leases or permits for use of State-owned sovereign or school lands. Typical projects include, but are not limited to, construction of new pipelines, construction and placement of conduits, innerducts and fiber optic cables (marine and/or terrestrial), marine oil terminals (proposed facilities or modifications to existing facilities), new or modified oil production or transportation facilities and the construction of marinas or docks.

Small Business firms, as defined by the Director of General Services, pursuant of Section 14837 of the Government Code and Section 1896, Title 2 of the California Code of Regulations, are encouraged to submit SOQ's.

A. Requirements for Statement of Qualifications

Interested contractors are invited to submit SOQ's which will illustrate at least the following factors, with respect specifically to the types of environmental consulting services noted above:

1. Demonstrated competence in preparation of environmental analysis and documentation. Include examples, which would demonstrate experience in a variety of environmental settings; e.g., marine, terrestrial, riparian, urban.
2. Summary of the specialized experience and education of key personnel such as project managers. Include any individual or project awards for professional excellence received.
3. Demonstrated evidence of the continuity of the firm, ability to meet schedules, balance workload, and maintain a reliable working staff.

4. Familiarity with pertinent regulatory processes.
5. References for three or more projects the firm had a major role in completing within the last 5 years.

All prospective contractors who submit SOQ's responsive to the criteria specified above shall be placed on the pre-qualified list. Additional consultants may be added to the list at any time, upon request and submission of a responsive SOQ. The list will be valid for one year January 1, 2007 through December 31, 2007.

The CSLC will advertise specific projects as they occur, and will utilize the pre-qualified list and SOQ's submitted in response to a specific project to evaluate relative qualifications of prospective contractors for the project at hand. Additional information from pre-qualified contractors may be required relative to specific projects. The CSLC will then negotiate with prospective contractors in order of their ranking.

Contracts will be negotiated and awarded by the CSLC based upon demonstrated competence and on professional qualifications necessary for satisfactory performance of the services required, pursuant to regulation. The CSLC makes no guarantee that any prospective contractor on its list will be awarded a contract.

B. Submission of Statement of Qualifications

1. Three copies of the SOQ are to be sent to the California State Lands Commission, 100 Howe Avenue, Suite 100 South, Sacramento, CA 95825, Attention: Annabell Abeleda and must be clearly labeled "Statement of Qualifications" Reference no. RFQ2000-01. SOQ shall not exceed 20 pages in length.
2. Firms deemed non-responsive shall be notified within 60 days of submission of SOQ with detailed feedback regarding deficiencies and shall be allowed to resubmit.
3. Costs incurred in developing the SOQ are entirely the responsibility of the applicant and shall not be chargeable to CSLC.
4. All documents submitted in response to this RFQ become the property of CSLC and may be returned only at the bidder's expense.
5. Evaluations will be available for public review at the conclusion of the selection process.

C. General Information

If you have questions regarding this information, please contact Annabell Abeleda at 916.574.1871 or by e-mail abeleda@slc.ca.gov